**Privacy Policy**

Last updated: June 15, 2023.

1. **GENERAL**

Neo Custody Limited ("we", "our" or " Neo Custody Limited ") offer a variety of custodial products of storage cruptocurriences to different types of clients, including but not limited to individuals, legal entities, institutional clients, cryptocurrency funds, and cryptocurrency exchanges.

Confidentiality and data protection are a top priority for us, and we recommend you to fully review this Privacy policy.

1. **SCOPE AND APPLICABILITY**

This Privacy Policy explains how we collect, use, store, share, delete, and protect your Personal Data when you interact with us in any of the following ways:

* By visiting Neo Custody Limited’s websites at \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* By visiting Personal Account’s websites at \_\_\_\_\_\_\_\_
* The use of our services and platform products, such as hot wallets and qualified cold storage wallets.

1. **PERSONAL DATA WE COLLECT**

We may collect and process personal data about you ( “Personal Data”) when you use our services:

* Personal information: name, email address, phone number, country and citizenship, and other information you choose to provide to us when you contact us with your inquiries.
* Personal data for identity verification/legal entity verification purposes when creating a hot/cold wallet: citizenship country, tax identification number, and other information that you choose to provide us for identity verification.
* Company documents, licenses, certificates.
* Information about your cryptocurrency portfolio, including balances, transactions, and transaction history.
* Technical information, such as IP address, device data, and usage of the service.

#### ****HOW WE USE PERSONAL DATA****

We may use your Personal Data for the following purposes:

* Providing custodial services and processing your requests.
* Ensuring the security of your cryptocurrency portfolio and preventing fraud.
* Compliance with legal obligations and adherence to applicable laws and regulations.
* Improving and developing our services, including data analysis and the development of new features.

#### ****HOW WE SHARE PERSONAL DATA****

We may share the Personal Data we have about you as described below.

* To partners and affiliated companies with whom we collaborate to provide services and fulfill obligations to you.
* When complying with legal requirements and for the protection of our rights or safety.
* With your consent or at your request, such as when providing information about your portfolio to third parties.

1. **HOW WE PROTECT PERSONAL DATA**

We take security measures to protect your Personal Data from unauthorized access, use, and disclosure. We employ appropriate technical and organizational measures to ensure data security.

1. **DATA RETENTION PERIOD**

We retain your personal data only for the necessary period as determined by the applicable laws and for the purposes described in this Privacy Policy.

1. **COOKIES AND OTHER TRACKING TECHNOLOGIES**

**What Are Cookies?**Cookies are small text files that are stored through the browser on your computer or mobile device. Cookies serve a variety of functions; they help you navigate between website pages efficiently and may improve the user experience on a website. Cookies vary in duration (they can be “persistent” or “session-based”), and by whom they are served (“first party” cookies are directly from us; “third party” cookies are from other parties on our behalf). They are only one of several types of technologies used to track online behavior.

Why We Use Cookies and Other Tracking Technologies. At Neo Custody Limited, we use cookies to:

* Administer our services.
* Analyze services usage and trends
* Track your browsing history.
* Improve the services functionality.

Types of Cookies we use. On our website, we use the following types of cookies:

1. Functional Cookies.

We use cookies that are necessary for our services to run, including optimizing or powering features on the services and helping us identify irregular or fraudulent behavior on the services.

1. Performance and Analytics Cookies.

We use performance and analytics cookies to understand how visitors engage with our website. These cookies help us:

* understand how visitors arrive at our website;
* monitor website usage and performance;
* remember you when you return to the website;
* improve our website content.

1. **YOUR RIGHTS**

You have certain rights regarding your personal data, including the right to access, correct, and delete information. You can also withdraw your consent for data processing or limit its use.

1. **LINKS TO THIRD - PARTY WEBSITES**

Our website or service may contain links to third-party websites that are not covered by this Privacy Policy. We recommend reviewing the privacy policies of these third-party websites before providing them with your Personal Data.

1. **CHANGES TO PRIVACY POLICY**

We reserve the right to make changes to this Privacy Policy. If significant changes are made, we will notify you by posting an updated version on our website.

If you have any questions or need additional information about our Privacy Policy, please contact us.